

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
COLUMBIA RESOURCE CONSERVATION DISTRICT
HELD MAY 25, 2021

Pursuant to the call of the President and to written notice duly made and given as provided in the by-laws, a regular meeting of the Board of Directors of Columbia RCD was held at the Columbia Canal Company office located at 6770 Avenue 7 ½ , Firebaugh, Madera County, California, on Tuesday May 25, 2021 at the hour of 10:00 a.m.

President Rick Elrod presided at the meeting along with Vice President Steven Cardella, and Director Burkhart. Also in attendance were Secretary/Treasurer Randy Houk, CCC Directors C. Cardella, B. Puget, K. Samarin, J. Samarin , Chris White E.D SJRECWA, A. Hoffman, Arlene and CCC Secretary N. Catania.

APPROVAL OF MINUTES

The minutes for the April 15, 2021 meeting were presented for approval. After some discussion, Director S. Cardella moved to approve the minutes. The motion was seconded by Director S. Burkhart. The motion passed unanimously.

APPROVAL OF CHECK REGISTER

The check registers for April 8, 2021 thru May 18, 2021 were presented for

approval. After some discussion Director S. Burkhart moved to approve all the Check registers. Director S. Cardella seconded the motion. The motion passed unanimously.

SECRETARY'S REPORT

Operation & Maintenance Report: A letter from Columbia Resource Conservation District to Rufino Gonzales, US Bureau of Reclamation dated May 3, 2021 regarding Contract # R16PC00035, O & M Report, March 2021 and April 2021 was presented to the Board. A copy is in the minutes file.

Sexual Harassment Prevention & Ethics Training Classes: The General Manager informed the Board that the next ACWA JPIA webinar class will be held on June 30, 2021 at 10 am for 2 hours for those who have not met the requirements. A copy is in the minutes file.

CRCD Contract Update: The Board was presented with a letter from Joe Molina, Contracting Officer of the United States Department of the Interior to the Columbia Resource Conservation District stating that the Bureau of Reclamation intends to increase the term limit of the contract by one month. The period of performance for the extension is May 1, 2021 through May 31, 2021. A copy is in the minutes file.

CRCD Conflict of Interest Resolution # 2021-1: The Board was presented with a

Conflict of Interest Code which requires state and local government agencies to adopt and promulgate said Resolution. A motion to adopt the CRCDD Conflict of Interest Resolution was made by Director S. Burkhart and was seconded by Director S. Cardella. The motion passed unanimously. A copy is in the minutes file.

CRCDD By-Laws: The Board was presented with a copy of a Mutual Agreement between the United States Department of Agriculture and the State of California and the Columbia Resource Conservation District. A motion to accept the by-laws was made by Director S. Cardella and seconded by Director S. Burkhart. The motion passed unanimously. A copy is in the minutes file.

CRCDD Board of Directors Officer elections for President, Vice President & Sec/Treasurer: A motion for keeping the current officers in their positions was made by S. Burkhart and was seconded by R. Houk. The CRCDD Board consists of President Rick Elrod, Vice President Steven Cardella, Secretary/Treasurer Randy Houk, Directors Darrell Vincent and Shane Burkhart.

There being no further business, President Elrod asked for a motion to adjourn. Director S. Burkhart moved to adjourn the meeting. Director S. Cardella seconded the motion. The motion carried unanimously.

The meeting adjourned at 10:15 am.

Randy Houk, Secretary